



FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

1051 West Bastanchury Road, Fullerton, California 92833

(714) 870-2840

Fax (714) 870-2879

www.fjuhsd.org

Education and Assessment Services

District English Learner Advisory Committee (DELAC) Minutes

Thursday, September 19, 2019

6:00 pm - 7:45 pm

Education Center - Board Room

Attendees: Anna López, District Community Liaison; Veronica Lew, Recorder; Members: See sign-in sheet.

I. Welcome

Ms. Anna López welcomed attendees provided an overview of today's meeting.

Approve May Minutes: Ms. Anna Lopez called for a motion to approve the minutes from May. Ms. Ramona Lopez moved to approve the minutes and Ms. Maria Hernandez seconded the motion. The minutes were approved unanimously.

II. Unfinished Business

None

III. New Business

DELAC Roles and Responsibilities and Parliamentary Procedures: Ms. Anna López defined English Learner (EL) students and explained School Site Council (SSC) and an English Learner Advisory Committee (ELAC). She explained that SSC is comprised of administrators, teachers, parents, and high school students if applicable and advises on spending and policies for all students. ELAC is required when a school has 21 or more English Learner students. They advise about programs, policies, and spending regarding EL students. Ms. Anna López explained the purpose of a District English Learner Advisory Committee (DELAC). She detailed how DELAC advises the District's programs related to EL students districtwide. Some examples are the approval of participation in Categorical Funds, comment and provide feedback on the Local Control Accountability Plan (LCAP). Members were asked to participate in an activity to discuss reasons that a meeting may function effectively or not function effectively. After the group activity, Robert's Rules of Order and parliamentary procedure were shared and explained to help meetings run effectively and smoothly. Ms. López also explained that bylaws help to guide meetings, but are not legally required. She reviewed the meeting order and also explained the function of motions within parliamentary procedure.

Parent input/comments/suggestions:

A parent asked for clarification on the difference between the SPSA and the EL Master Plan

Ms. Ramona Lopez proposed a vote for the office of Secretary. Ms. Veronica Moran nominated Ms. Ramona Lopez and members voted to elect her as Secretary.

A parent commented that participating in school committees is very informative and during SSC, lots of school metrics and data were discussed.

Facilitator response:

Ms. Anna López responded that it's suggested to have at least one ELAC member participate in SSC.

Ms. Ramona López was unanimously voted to serve as DELAC secretary for the 2019/20 school year.

Review EL Parent Survey: Ms. Anna López presented members with a copy of proposed changes to the EL Parent Survey and asked members to submit any suggestions or feedback to her via email.

Parent input/comments/suggestions:

Ms. Ramona Lopez proposed a motion that the EL Parent Survey be opened for a window spanning from November to December. Ms. Maria Elena Navarro seconded the motion. The motion was approved.

Committee/School Site Reports: Due to time constraints, school site reports were not shared this meeting, but will be shared next month.

Parent input/comments/suggestions:

A parent suggested that members bring written notes from ELAC in the event that there isn't time for school site reports at DELAC to at least provide members with a copy.

A parent suggested that school site reports be limited to 2 minutes with a timer.

IV. Announcements

Ms. Lopez shared meeting dates for the remainder of the fall semester and shared upcoming school and community events. Members were invited to attend the upcoming AUHSD Parent Leadership Conference.

V. Adjournment

The next meeting is scheduled for Thursday, October 17, 2019 at 6 pm. The meeting adjourned at 7:49pm.